

**DRAFT
ARROWHEAD IMPROVEMENTS ASSOCIATION
SPECIAL BOARD MEETING
FRIDAY, SEPTEMBER 16, 2016
ARROWHEAD FIREHOUSE**

CALL TO ORDER, DETERMINATION OF QUORUM:

President Mike Wigent called the special board meeting to order at 9:17 A.M. Also present were Secretary-Bridget Isle, Treasurer-Al Hale, Member-Dale Breckenridge, Member-Jim Matteson, Member-Kim Norwood. Additionally, Law of the Rockies (LOR), Jacob With was present. Vice-President-John Moseman was absent. A quorum was determined.

EXECUTIVE SESSION:

Mike called the executive session to order at 9:22 A.M.

REPORT ON EXECUTIVE SESSION:

Mike reconvened the executive session at 12:50 P.M. After completing the executive session, the special meeting continued at 1:54 P.M. Mike reported that during executive session they discussed personnel, privacy, delinquencies/collections issues and legal matters.

CHANGES TO AGENDA:

Working session: Add meeting minutes format

Held over topics: Add management report, electronic billing update

New items: Add Juniper Road

Dale made a motion to accept the agenda with changes. Motion seconded. Motion passed.

OWNER COMMENTS:

None

WORKING SESSION:

Minutes:

The Board of Directors (BOD) discussed getting meeting minutes format back to following Robert's Rules of Order. Jacob agreed minutes should reflect only the actions of the board.

HELD OVER TOPICS:

Update on 2017 Budget:

The BOD discussed changes to the final budget draft.

Update on add-ons for Patrol Vehicle:

Jim gave an update as to the final work being done to get the mini-truck vehicle ready for use.

Update on Pipeline:

Mike reported on the pipeline installation progress.

Update on Alpine Road work:

Jim reported on the road improvement negotiations.

Update on installation of cameras at the Main Parking lot:

Al reported on his research for the installation of cameras.

Management Report:

Jacob discussed email statements, credit card processing for dues payments and direct deposit for payroll. Look for forms on AIA website.

NEW ITEMS:**Annual required review of regulations and policies:**

Jacob recommended holding off till January to do the annual review of AIA regulations and policies until the new BOD is seated.

Review and finalize winter patrol activities:

The BOD discussed and finalized the winter patrol activities.

Set Winter Parking Lot opening dates:

The BOD discussed the opening of winter parking lot.
The date is set for Saturday, October 15th at 9:00 A.M.

Set date that RV's need to be removed from Arrowhead:

The BOD discussed the date for all RV's to be removed from Arrowhead. The date is set for on or before Monday, November 14th.

Review fee schedule for Winter Parking Lot:

The BOD discussed the parking fees for winter 2016-2017 and agreed to keep the same rates as last year.

Review of AIA policy on:

Opening driveways: Will and Ron will continue to open driveways enough for vehicles to get off filing roads. Please sign waiver form located on AIA website.

Patrol drive-around: The BOD discussed there will be no more driving around cabins to pack snow and/or check cabins.

Juniper Road:

Jim presented a request from an owner to close Juniper Road. Jim will investigate and make a recommendation at the next meeting.

OWNER COMMENTS:

1. Arrowhead boundary fence line at the south end is not in the right spot.
2. Please have your lot number visible for summer and winter in case of an emergency.

ADJOURNMENT:

3:35 P.M.

Submitted by Bridget Isle